

# FOCUSLIFE INSTITUTE

Practical, Proven Solutions For Personal & Professional Growth

## Career Ready Workplace Preparation K-3

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## Career Ready Workplace Preparation K - 3rd Grade Curriculum



First Name:

Last Name:

Dr. Ed Turose

Focus Life Institute

<https://www.FocusLifeInstitute.com>

## Lesson 1 – Career Awareness And Preparation

### Session 1.1 – Personality

**Question:** My Focus Profile Is?

**Answer:**

## Lesson 1 – Career Awareness And Preparation

### Session 1.2 – Passion

**No Questions**

## Lesson 1 – Career Awareness And Preparation

### Session 1.3 – Profession

**No Questions**

## Lesson 1 – Career Awareness And Preparation

### Session 1.4 – Peak Performance – Goal Setting

**No Questions**

## Lesson 2 – Career Acquisition

### Session 2.1 – Speaking and Listening Skills

**No Questions**

## Lesson 2 – Career Acquisition

### Session 2.2 – Career Information Resources

**Question:** ways to learn more about jobs that interest you. What way would you most likely want to learn about a job?

**Answer:**

**Lesson 2 – Career Acquisition**  
**Session 2.3 – Letter Writing Skills**

**No Questions**

**Lesson 2 – Career Acquisition**  
**Session 2.4 – Planning Future Activities**

**No Questions**

**Lesson 2 – Career Acquisition**  
**Session 2.5 – H.E.R.O.E.S. Effect**

**No Questions**

**Lesson 3 – Career Retention and Advancement**  
**Session 3.1 – HEROES Principle**

**No Questions**

**Lesson 3 – Career Retention and Advancement**  
**Session 3.2 – Money and Its Use**

**No Questions**

**Lesson 3 – Career Retention and Advancement**  
**Session 3.3 – Schedule Planning/Lifelong Learning**

**No Questions**

**Lesson 4 – Entrepreneurship**  
**Session 4.1 – Define Entrepreneurship**

**No Questions**

**Lesson 4 – Entrepreneurship**  
**Session 4.2 – Study Entrepreneurship**

**No Questions**

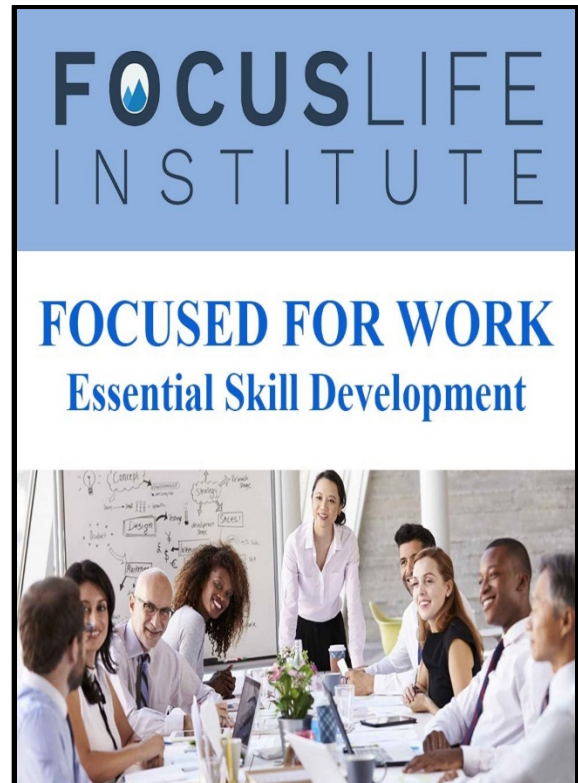
**Lesson 4 – Entrepreneurship**  
**Session 4.3 – Marketing a Business**

**No Questions**

## Additional Courses Available

### Focused for Work

According to LinkedIn’s “Workplace Learning Report,” soft skills are the No. 1 priority for talent development. Further, a LinkedIn study found that hiring managers indicated their company’s productivity was limited due to a lack of candidates’ soft skills. “The No. 1 problem with today’s young workforce is the soft skills gap,” “It runs across the entire workforce – among workers with technical skills that are in great demand, every bit as much as workers without technical skills.” Soft skills are key to individuals’ success in the workplace and are a competitive differentiator in the marketplace. The Focused For Work Module was developed to provide solutions for individuals to be prepared for the workplace. Included are People Skills, Essential Soft Skills, Interviewing Skills, Critical Thinking Skills, Values/Character Development and Leadership Skills.



### 40 Days of Focus

We live in an age of distraction. The 40 Days of Focus module helps you to learn how to focus and create a lifestyle of focus. You will be mentored by Focus Coach Ed Turose with a daily video podcast, key daily focus points and the ability to capture your personal notes online. Our 40 days of Focus will get you on track to see great results in both your personal and professional life!



Please View Our Website at [www.focuslifeinstitute.com](http://www.focuslifeinstitute.com)